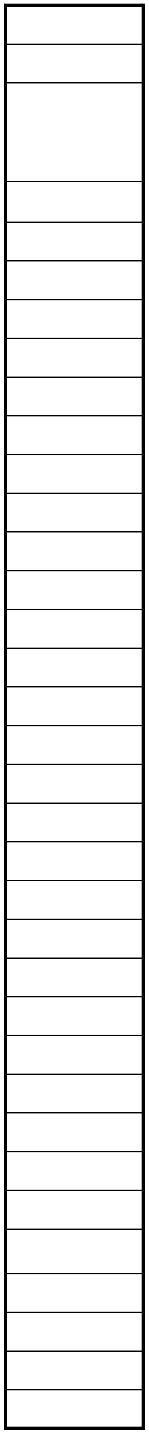
PREPARE + PROSPER

Use this Mileage Log to track your transporatation expenses. Use the business column for work related travel and the other column for commuting or personal miles as needed. Also, at the bottom there are spaces to record your vehicles's annual mileage. By subtracting business miles from your annual totals, you have your total personal miles for the year.

Date	Business	Other	Destination + Purpose of Trip	Parking Fees & Notes
			Total business & other miles for month	Parking fees total $
Month				
			Odometer beginning of the year (Jan. 1)	
			Odometer ending of the year (Dec. 31)	
			Annual total (ending minus beginning)